



# Instructional Consultation Meeting

Wednesday, May 4, 2016

4:45 p.m.

3SE06

## AGENDA

REVISED: 5/4/16

Board Meeting Date: May 4, 2016

### Items Requiring Consultation

<b>D.4</b>	<b>APPROVAL TO RENEW PURCHASES OF ADOPTED INSTRUCTIONAL MATERIALS FOR SCHOOL YEAR 2016-2017</b>	Academic Services Andrew G. Houlihan
<b>RESPONSE:</b>		Annie Wolfe
<b>G-1</b>	<b>APPROVAL OF THE PROPOSED 2016-2017 LOCAL CALENDAR FOR THE TEACHER APPRAISAL AND DEVELOPMENT SYSTEM</b>	Office of Human Resources Gloria Cavazos
<b>RESPONSE:</b>		Jeff McCanna/ Wally De Covarrubia
<b>2</b> (Board Workshop Meeting, 5-5-16)	<b>APPROVAL OF WAIVER REQUEST TO THE TEXAS EDUCATION AGENCY FOR MISSED INSTRUCTIONAL DAYS (ADDED 5/4/16)</b>	School Support Mark Smith
<b>RESPONSE:</b>		Susan Kaler
<b>3</b> (Board Workshop Meeting, 5-5-16)	<b>APPROVAL OF 2016-2017 RESOURCE ALLOCATION HANDBOOK (ADDED 5/4/16)</b>	Chief Financial Officer Sherrie Robinson
<b>RESPONSE:</b>		Glenn Reed
<b>4</b> (Board Workshop Meeting, 5-5-16)	<b>ADOPTION OF A RESOLUTION TO WAIVE WORK DAYS MISSED AND TO PAY EMPLOYEES AS A RESULT OF INCLEMENT WEATHER CLOSURE OF THE DISTRICT FROM APRIL 18, 2016 THROUGH APRIL 19, 2016</b>	Legal Services Elneita Hutchins-Taylor
<b>RESPONSE:</b>		

CHT Item(s):		RESPONSE
CHT 1.	Should we be expecting last-minute RIFs of teachers following the May HISD Board meeting?	Office of Human Resources Gloria Cavazos
		Response provided by: Gloria Cavazos
<b>WRITTEN RESPONSE:</b> Yes, we will have some RIFs following the May HISD Board meeting. I do not have a number to give out at this time.		

HFT Item(s):		RESPONSE
HFT 1.	<b>Notification of Conference for the Record</b>	Office of Human Resources Gloria Cavazos
<ul style="list-style-type: none"> <li>DCD Exhibit (A) states "When possible, give two business days' notice" of a conference for the record. What circumstances other than poor administrative planning would make it impossible to give two business days' notification?</li> <li>The same exhibit also states "You may have a representative of your choosing accompany you to this</li> </ul>		